

TO	U.S. DEPT. OF AGRICULTURE RURAL DEVELOPMENT RICHMOND, VIRGINIA	MANUAL	ISSUE NO.
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<b>WSD</b>		DISTRIBUTION CODE	
		"W" NATIONAL OFFICE	
		"S" STATE OFFICES	
		"D" AREA OFFICES	
		"C" LOCAL OFFICES	
		"P" EMPLOYMENT OFFICES	

**PROCEDURE NOTICE****MANUAL CHANGES**

**Virginia RUS Instruction 1780**  
RUS

**WATER AND WASTE LOANS AND GRANTS.** Virginia

Instruction 1780, Exhibit B, Water and Waste Letter of Conditions, is being reissued in its entirety to incorporate the requirements of the new loan underwriting program. Virginia RUS Bulletin 1780-1 has been modified to issue the new construction sign for Rural Development projects. Also, Exhibit B, which shows the specifications for the back of the sign, has been removed, as the specifications are described in the bulletin itself. VA RUS Bulletin 1780-4 has been modified to (1) change the retention period for District Director reports from "3 years" to "indefinite;" (2) add the requirement for underwriting information from CPAP; (3) delete the requirement for a grant determination; and (4) move the operating budget from "docket" to "closing."

**REMOVE**

Virginia RUS Instruction 1780, Exhibit B, pages 1 through 12; Virginia RUS Bulletin 1780-1, Attachment 1, and Attachment 1, Exhibits A and B; and VA RUS Bulletin 1780-4, pages 1 through 11

**INSERT**

Virginia RUS Instruction 1780, Exhibit B, pages 1 through 14; Virginia RUS Bulletin 1780-1, Attachment 1, and Attachment 1, Exhibit A; and VA RUS Bulletin 1780-4, pages 1 through 11

**Virginia Instruction 2033-A**

**RECORDS MANAGEMENT IN RURAL DEVELOPMENT  
FIELD OFFICES.**

Virginia Instruction 2033-A, Exhibit B, Guide 1, is being reissued in its entirety to (1) change the retention period for District Director reports from "3 years" to "indefinite;" (2) add the requirement for underwriting information from CPAP; and (3) delete the requirement for a grant determination.

**REMOVE**

Virginia Instruction 2033-A, Exhibit B, Guide 1, pages 1 through 13

**INSERT**

Virginia Instruction 2033-A, Exhibit B, Guide 1, pages 1 through 13